

## Understanding the Registry

### Create New Patient with No Social Security Number but has a FL Driver's License/ID

Before creating a new patient profile in the Medical Marijuana Use Registry, you must ensure the patient does not already have a patient profile. If you search for a patient in the Medical Marijuana Use Registry and no existing patient profile was found, you will need to add the patient to the Medical Marijuana Use Registry and certify the patient in compliance with 381.986 (4), Florida Statutes.

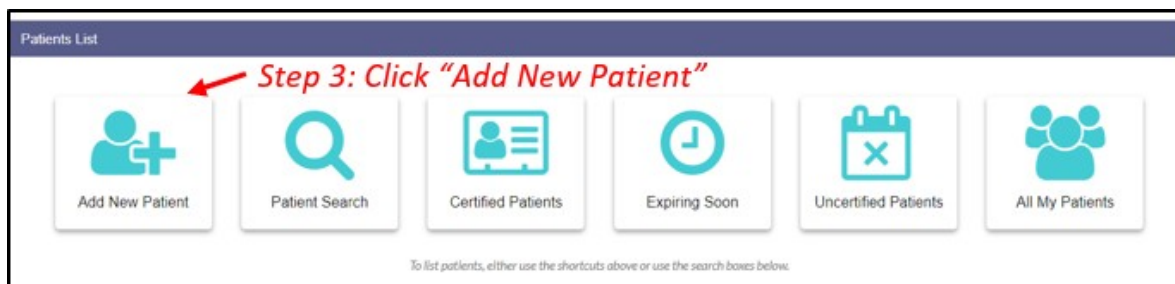
**Step 1:** Log into the Medical Marijuana Use Registry <https://mmuregistry.flhealth.gov/>.

If you do not remember your password, you may reset it yourself by selecting [Forgot Password](#) on the Login page. For step-by-step instructions to reset your password, see our [Resetting My Password](#) guide on our Know the Facts MMJ page (<https://knowthefactsmmj.com/registry/#instructional-guides>).

**Step 2:** Navigate to the "Patient Management" menu option at the top of the page and click on "My Patients."



**Step 3:** Click "Add New Patient."



**Step 4:** Select “No” if the patient does not have a Social Security Number (SSN).

Verify the Patient Using Social Security Number

Does this Patient have a Social Security Number?

Yes  No ← *Step 4: Select “No”*

GO BACK SUBMIT

**Step 5a:** Select “Yes” if the patient has a Florida Driver's License or Florida State Identification (ID) Card.

First Name: \_\_\_\_\_

Verify the Patient Using DL / State ID #

Does this Patient have a Florida Driver's License or Florida State ID?

Yes ← *Step 5a: Select “Yes”*  No

GO BACK SUBMIT

**Step 5b:** Enter the patient’s Florida Driver's License number (FL DL #) or Florida State Identification Card number (FL State ID #).

First Name: \_\_\_\_\_

Verify the Patient Using DL / State ID #

FL DL # / FL State ID #

*Step 5b: Enter FL DL#* → *Or FL State ID #*

GO BACK SUBMIT

**Step 6:** Enter the patient’s date of birth (DOB).

First Name: \_\_\_\_\_

Enter the Patient DOB

Date of Birth

*Step 6: Enter DOB* →

GO BACK SUBMIT

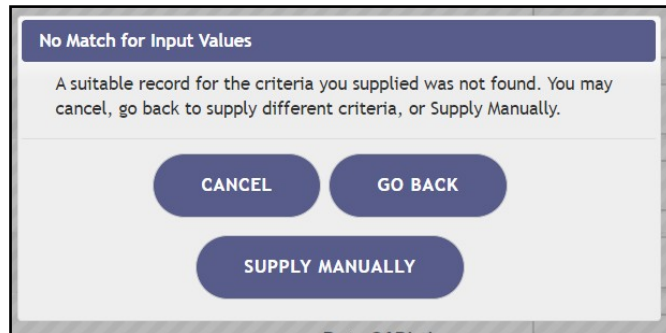
Notification appears requesting to verify that the information returned matches the person you want to enter into the Medical Marijuana Use Registry.

Verify Your Match

Please review the photo and demographic information obtained for this person. You must verify that this information matches the person that you wish to create.

I UNDERSTAND

If the information does not return a match from Highway Safety and Motor Vehicles, you will receive the following alert:



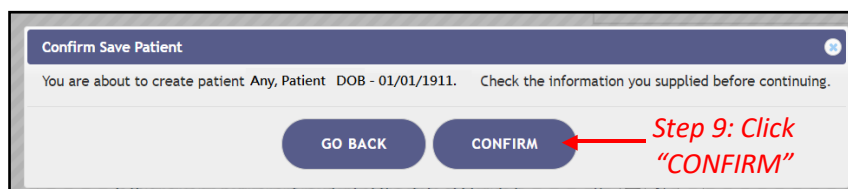
You can click "Go Back" to check the information supplied and try again or click "Supply Manually" to manually enter the patient's information.

**Step 7:** Enter patient's telephone number and email address, if available. Patient photo is displayed for verification of identity. **Patient's Non-US Passport Number and weight are required.**

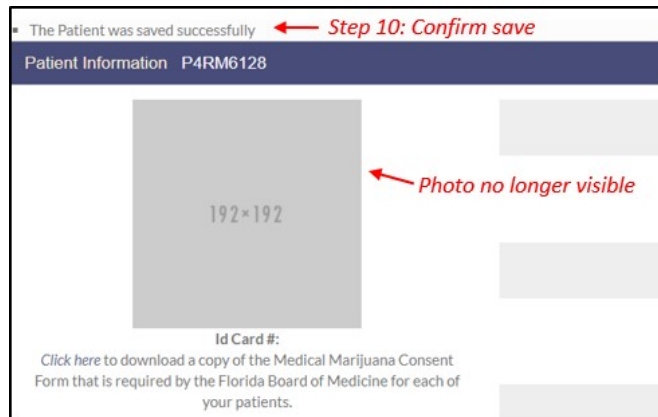
**Step 8:** Click "Save."

The image shows a "Patient Information" form with various input fields. Red annotations provide instructions for steps 7 and 8. A red arrow points to a patient photo placeholder with the text "Verify photo displayed is the patient you are entering". Another red arrow points to the "Non-US Passport Number" field with the text "Enter patient's Non-US Passport Number". A red bracket groups the "Primary Phone" and "Email Address" fields with the text "Step 7: Enter patient's telephone number and email address if available". A red arrow points to the "Patient Weight" field with the text "\*Must enter the patient's weight in lbs or kg". A red arrow points to the "SAVE" button at the bottom with the text "Step 8: Click 'SAVE'". The form includes fields for Last Name (PATIENT), First Name (ANY), Middle Initial, Primary Phone, Email Address, Date Of Birth (01/01/1911), Patient Number, Social Security Number (Yes/No), Non-US Passport Number, Florida DL or State ID # (A0000000000), Patient Weight, Weight Type (Bs), Gender (Female), Address 1, Address 2 (123 ANY STREET), City (TALLAHASSEE), Country (Leon), ZIP code (32399-5517), and a checkbox for "Is this person a permanent resident of the state of Florida?".

**Step 9:** Confirm the patient information has been entered correctly. Click "Confirm" to save the patient.



**Step 10:** Ensure the confirmation message indicates the patient was successfully added. Photo is no longer visible until card application is approved.



For instructions on creating a caregiver for the patient, see our [Creating a New Caregiver Profile](https://knowthefactsmmj.com/registry/#instructional-guides) guide on our Know the Facts MMJ page (<https://knowthefactsmmj.com/registry/#instructional-guides>).

For additional information, visit  
**KnowTheFactsMMJ.com**