

# EVALUATION RUBRIC AND SCORECARD FOR MEDICAL MARIJUANA TREATMENT CENTER SELECTION

**Application Evaluation:** All applications must be compliant with minimum statutory mandates in section 381.986, Florida Statutes. Applications that do not comply, will not be included in the final ranking regardless of scores awarded by the evaluators.

Each Section is worth either 50 or 100 points, as identified on the scorecard. Evaluators will evaluate and comparatively score each Section according to the following rubric:

Score Ranges		Response Categories
50 Point Section	100 Point Section	
40-50	80-100	<p><b>Category 5 Responses:</b> Applicant addressed all items. When necessary, each item has multiple, specific examples of experience and knowledge. Experience and knowledge are conveyed clearly. Plans are clear, detailed, well documented, and thorough. All charts, photographs, maps, sketches, and other supplemental information are clear and legible. When necessary, applicant provides full documentation for representations of future performance. Responses related to financials reflect robust financial resources and clear lines of authority within the applicant’s organization.</p>
30-39	60-79	<p><b>Category 4 Responses:</b> Applicant addressed all items. Most items have multiple, specific examples of experience and knowledge. Most plans are clear, detailed, well documented, and thorough. Most supplemental information is clear and legible. When necessary applicant provides documentation for most representations of future performance. Responses related to financials reflect robust financial resources, though there is some lack of clarity in the applicant’s organization’s lines of authority.</p>
20-29	40-59	<p><b>Category 3 Responses:</b> Either:            (1) Applicant responded to all items. Applicant responds to items addressing experience and knowledge, though answers tend to lack specificity. Plans are provided, but are lacking in clarity, documentation, or thoroughness. When necessary, some supplemental information is provided. Responses related to financials do not reflect robust financial resources, but do not raise doubts of applicant’s financial viability, or the applicant’s organization has unclear lines of authority, or;            (2) Most responses are sufficient to be considered Category 4 or 5 Responses, but applicant fails to address</p>

		some items.
10-19	20-39	<p><b>Category 2 Responses:</b> Either:</p> <p>(1) Examples of experience and knowledge are vague. Plans are unclear or have gaps in detail and documentation. Documentation of commitment to future performance is sparse. Responses related to financials raise questions about financial viability and/or the applicant's organization's lines of authority are unclear; or</p> <p>(2) Most responses are sufficient to be considered Category 3-5 Responses, but applicant fails to address several items.</p>
0-9	0-19	<p><b>Category 1 Responses:</b> Description of experience or knowledge is vague, cursory, and without specific examples. Plans are undocumented or have significant gaps in critical details and documentation. Applicant poorly documents representations of future performance. Responses related to financials indicate the applicant is insolvent or there are no clear lines of the applicant's organizational authority reflected in the applicant's responses.</p>

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<b>Scorecard for Medical Marijuana Treatment Center Selection</b>	
<b>SECTION 1 – TECHNICAL ABILITY: CULTIVATION KNOWLEDGE AND EXPERIENCE</b>	<b>POINTS AWARDED:</b>
<ol style="list-style-type: none"><li>1. Experience and knowledge related to:<ol style="list-style-type: none"><li>a) Introducing new varieties of plants in Florida and</li><li>b) Cultivating plants not native to the state of Florida.</li></ol></li><li>2. Regional cultivation knowledge and experience, including growing in high humidity environments.</li><li>3. Experience and knowledge related to:<ol style="list-style-type: none"><li>a) In-house propagation;</li><li>b) Genetic modification or breeding;</li><li>c) Using clean growing rooms;</li><li>d) Cultivating plants for human consumption such as food or medicine products;</li><li>e) Good agricultural practices;</li><li>f) Good handling practices; and</li><li>g) Tracking each plant in a harvest.</li></ol></li></ol>	<b>Available points: 50</b>

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Blind Grading Number \_\_\_\_\_

<b>Scorecard for Medical Marijuana Treatment Center Selection</b>	
<b>SECTION 3 – INFRASTRUCTURE: CULTIVATION</b>	<b>POINTS AWARDED:</b>
<p>1. Provide a description of the applicant’s planned cultivation infrastructure, including the following:</p> <ul style="list-style-type: none"> <li>a) Communication systems;</li> <li>b) Facility odor mitigation; and</li> <li>c) Back-up systems for all cultivation systems.</li> </ul>	<p><b>Available points:</b> <b>50</b></p>
<p>2. A description of the areas proposed for the cultivation of medical marijuana, including the following:</p> <ul style="list-style-type: none"> <li>a) Capacity, in square feet of growing area;</li> <li>b) An enclosed cultivation environment, e.g., indoor greenhouse, clean room, aseptic, et cetera;</li> <li>c) Irrigation system(s);</li> <li>d) Environmental control system(s); and</li> <li>e) Separation from the cultivation of other plants.</li> </ul>	<p><b>Cultivation occurs in an enclosed area:</b></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>
<p>3. Access to water resources that allow for sufficient irrigation.</p>	
<p>4. A plan to ensure compliance with federal, state, and local regulations regarding sanitation and waste disposal, including procedures for the storage, handling transportation, and management of solid and liquid waste generated during medical marijuana production.</p>	<p><b>Separated from cultivation of other plants:</b></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>

Evaluator: \_\_\_\_\_

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SIGNATURE
DATE









Blind Grading Number \_\_\_\_\_

<b>Scorecard for Medical Marijuana Treatment Center Selection</b>	
<b>SECTION 8 – INFRASTRUCTURE: DISPENSING</b>	<b>POINTS AWARDED:</b>
<p>1. Provide a description of the applicant’s dispensing infrastructure, including the following:</p> <ul style="list-style-type: none"> <li>a) A map showing the location of the applicant’s proposed dispensing facilities;</li> <li>b) A floor plan of the actual or proposed buildings where dispensing activities will occur, showing:               <ul style="list-style-type: none"> <li>i. Areas designed to protect patient privacy, including the provision of an appropriately sized waiting room and at least one private patient consultation room and</li> <li>ii. Areas designed for retail sales.</li> </ul> </li> <li>c) Description of a computer network with patient confidentiality security protocols that will be utilized by all facilities that dispense to patients or take patient orders;</li> <li>d) Communication systems; and</li> <li>e) Hours of operation of each dispensing facility.</li> </ul> <p>2. Provide a description of the methods proposed for the dispensing of medical marijuana and derivative products, including the following:</p> <ul style="list-style-type: none"> <li>a) Accessibility of dispensing facilities, e.g., centrally located to several populated areas, located on a main roadway, not in a high crime area, et cetera and</li> <li>b) The proximity of dispensing facilities to patient populations.</li> </ul>	<p><b>Available points: 100</b></p> <hr/> <p><b>Dispensing facility floor plan (if provided) includes at least one private patient consultation room:</b></p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p>

Evaluator: \_\_\_\_\_  
PRINT NAME
SIGNATURE
DATE

Blind Grading Number \_\_\_\_\_

<b>Scorecard for Medical Marijuana Treatment Center Selection</b>	
<b>SECTION 9 – ACCOUNTABILITY: PREMISES</b>	<b>POINTS AWARDED:</b>
<p>1. A floor plan of each cultivation, processing, dispensing, and delivery facility or proposed floor plans for proposed facilities demonstrating security measures, including the following:</p> <ul style="list-style-type: none"> <li>a) Locking options for each means of ingress and egress;</li> <li>b) Alarm systems that:               <ul style="list-style-type: none"> <li>i. Secure all entry points and perimeter windows and</li> <li>ii. Are equipped with motion detectors, pressure switches and duress, panic, and hold-up alarms.</li> </ul> </li> <li>c) Video surveillance system that:               <ul style="list-style-type: none"> <li>i. Records continuously 24 hours a day;</li> <li>ii. Has cameras in a fixed place that allows for the clear identification of persons and activities in the controlled areas of the premises, including grow rooms, processing rooms, storage rooms, disposal rooms/areas and point of sale rooms;</li> <li>iii. Has cameras fixed in all entrances and exits to the premises which record both indoor and outdoor ingress and egress vantage points;</li> <li>iv. Has the capability of recording clear images and displays the time and date of the recording;</li> <li>v. Demonstrates a plan for retention of recordings for at least 45 days.</li> </ul> </li> <li>d) Outdoor lighting;</li> <li>e) Name and function of each room; and</li> <li>f) Layout and dimensions of each room.</li> </ul> <p>2. A storage plan for each cultivation, processing, dispensing, and delivery facility, including the following:</p> <ul style="list-style-type: none"> <li>a) Safes;</li> <li>b) Vaults;</li> <li>c) Climate control;</li> <li>d) Plans to ensure all marijuana is stored in a secured locked room or vault; and</li> <li>e) Plans to ensure at least two (2) security personnel are on the premises where cultivation, processing and storage occur, at all times.</li> </ul>	<p><b>Available points: 100</b></p>

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Blind Grading Number \_\_\_\_\_

# Scorecard for Medical Marijuana Treatment Center Selection

SECTION 10 – ACCOUNTABILITY: OPERATIONS	POINTS AWARDED:
<p>1. Diversion and trafficking prevention procedures, including:</p> <ul style="list-style-type: none"> <li>a) A plan for tracking and securing medical marijuana throughout an applicant’s supply chain, which includes a seed-to-sale system;</li> <li>b) Description of an inventory control system for medical marijuana and derivative products;</li> <li>c) If vaping products containing flower are included in the product offerings, include information related to the tamper-proof nature of the receptacle;</li> <li>d) A description of personnel qualifications and experience with chain of custody or other tracking mechanisms;</li> <li>e) A description of personnel reserved solely for security purposes;</li> <li>f) A description of personnel reserved solely for inventory control purposes; and</li> <li>g) A waste disposal plan.</li> </ul> <p>2. A transportation plan including:</p> <ul style="list-style-type: none"> <li>a) Proposed vehicles to be utilized for MMTC business including transporting between an MMTC’s facilities and delivering to patients;</li> <li>b) Vehicle tracking systems;</li> <li>c) Vehicle security systems, including a plan to incorporate separate locking compartments to store any medical marijuana product or delivery devices;</li> <li>d) Vehicle maintenance plans; and</li> <li>e) The use of transportation manifests that:               <ul style="list-style-type: none"> <li>i. Are generated from the seed-to-sale tracking system;</li> <li>ii. Include the:                   <ul style="list-style-type: none"> <li>(1) Departure date;</li> <li>(2) Name, location, address and license number of the originating MMTC;</li> <li>(3) Quantity and form of product to be delivered;</li> <li>(4) Arrival date and estimated time of arrival;</li> <li>(5) Delivery vehicle make and model and license plate number; and</li> <li>(6) Name and signature of the employee delivering the product.</li> </ul> </li> <li>iii. Are retained for at least three (3) years.</li> </ul> </li> <li>f) Requirement that at least two persons are in the vehicle when transporting medical marijuana or medical marijuana delivery devices.</li> </ul> <p><b>CONTINUED ON NEXT PAGE</b></p> <p>3. Methods of screening and monitoring employees, including a plan to ensure all owners, managers, board members, officers, and employees are in</p>	<p><b>Available points: 100</b></p>

<p>compliance with the statutory requirements to clear the background screening required in section 381.986, Florida Statutes.</p> <ol style="list-style-type: none"> <li>4. A plan for the recall of any medical marijuana or derivative products that have a reasonable probability of causing adverse health consequences based on a testing result, bad patient reaction, or other reasons, and edibles which fail to meet the potency requirements of section 381.986, Florida Statutes.</li> <li>5. Policies and procedures for recordkeeping.</li> <li>6. An emergency management plan.</li> </ol>	
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Evaluator: \_\_\_\_\_

PRINT NAME
SIGNATURE
DATE

Blind Grading Number \_\_\_\_\_

<b>Scorecard for Medical Marijuana Treatment Center Selection</b>	
<b>SECTION 11 – PERSONNEL: MEDICAL DIRECTOR</b>	<b>POINTS AWARDED:</b>
<p><b>PLEASE NOTE THAT APPLICANTS ARE PERMITTED TO DESIGNATE ONLY ONE, MEDICAL DIRECTOR. RESPONSES TO THIS SECTION SHOULD BE RELATED TO THE MEDICAL DIRECTOR LISTED IN PART ONE OF THIS APPLICATION.</b></p> <ol style="list-style-type: none"><li>1. Specialty area, if any.</li><li>2. Experience or knowledge of the following:<ol style="list-style-type: none"><li>a) Treatment of patients suffering from: cancer, epilepsy, glaucoma, positive status for human immunodeficiency virus (HIV), acquired immune deficiency syndrome (AIDS), post-traumatic stress disorder (PTSD), amyotrophic lateral sclerosis (ALS), Crohn’s disease, Parkinson’s disease, or multiple sclerosis;</li><li>b) Treatment of patients suffering from terminal conditions;</li><li>c) Good manufacturing practices;</li><li>d) Analytical and organic chemistry;</li><li>e) Analytical laboratory methods;</li><li>f) Analytical laboratory quality control, including maintaining chain of custody;</li><li>g) Recognizing and treating drug dependency and addiction;</li><li>h) Diagnosing and treating marijuana use disorder;</li><li>i) Experience with clinical trials or observational studies; and</li><li>j) Experience with dispensing medications.</li></ol></li><li>3. Experience or knowledge related to the following:<ol style="list-style-type: none"><li>a) The recommendation of medical marijuana for patients;</li><li>b) Extraction techniques;</li><li>c) Medical marijuana routes of administration;</li><li>d) Producing medical marijuana products; and</li><li>e) Botanical medicines.</li></ol></li></ol> <p><b>CONTINUED ON NEXT PAGE</b></p>	<p><b>Available points: 50</b></p>







## Scorecard for Medical Marijuana Treatment Center Selection

<b>SECTION 14 – FINANCIALS: CERTIFIED FINANCIAL DOCUMENTS</b>	<b>POINTS AWARDED:</b>
Provide audited certified financials issued within the immediately preceding 12 months.	<b>Available points: 100</b>
	<b>Applicant provided certified financials:</b>  Yes <input type="checkbox"/> No <input type="checkbox"/>
	<b>The financials provided were for the applicant individual or entity and not a parent or subsidiary entity:</b>  Yes <input type="checkbox"/> No <input type="checkbox"/>
	<b>The financials provided were issued within the immediately preceding 12 months:</b>  Yes <input type="checkbox"/> No <input type="checkbox"/>

Evaluator: \_\_\_\_\_  
PRINT NAME
SIGNATURE
DATE

**Blind Grading Number** \_\_\_\_\_

## Scorecard for Medical Marijuana Treatment Center Selection



<b>AWARDED:</b>	
<ol style="list-style-type: none"> <li>1. Provide a list including the locations of all properties the applicant plans to utilize to cultivate, process, and dispense medical marijuana or derivative products, if selected. Designate whether properties are owned or leased.</li> <li>2. Provide a sketch or other illustration approximating the property boundaries, land topography, vegetation, proposed and/or existing structures, easements, wells, and roadways for each property proposed that will be utilized in the cultivating, processing, and dispensing of medical marijuana or derivative products.</li> <li>3. Provide evidence of preliminary pre-approval for zoning for all proposed properties that will be used for cultivation.</li> <li>4. Provide a statement acknowledging that there are no proposed dispensing locations within 500 feet of a public or private school, or that the applicant has obtained or is likely to obtain the approval of the appropriate municipality.</li> <li>5. Provide a statement acknowledging that licensed MMTCs may not enter into profit sharing agreements with property owners or lessors.</li> </ol>	<p><b>Available points:</b> <b>50</b></p>

Evaluator: \_\_\_\_\_  
PRINT NAME
SIGNATURE
DATE

**Blind Grading Number** \_\_\_\_\_

<b>Scorecard for Medical Marijuana Treatment Center Selection</b>	
<b>TOTAL POINTS AVAILABLE:</b> <b>1,150</b>	<b>TOTAL POINTS AWARDED:</b>