



Understanding the Registry

Patient & Caregiver Initial Login Instructions

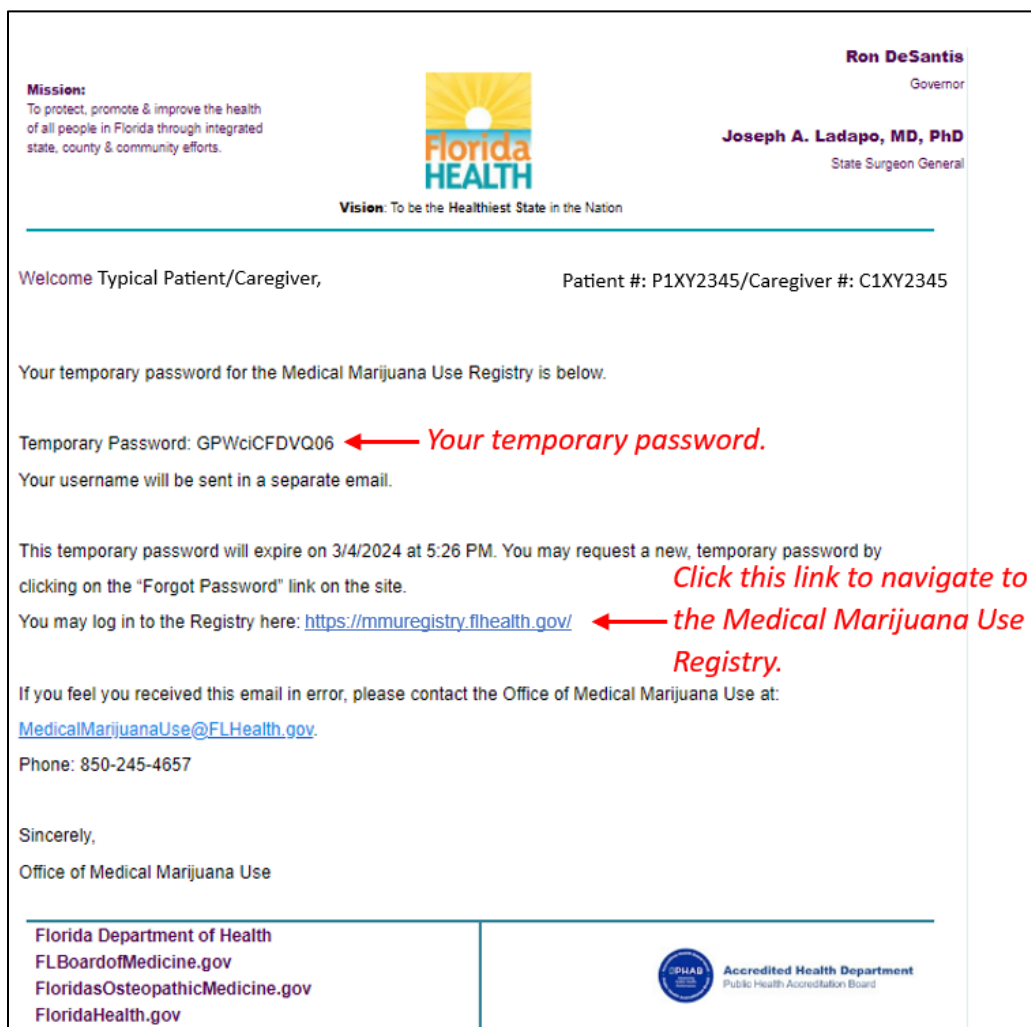
Step 1: Open your email account.

Step 2: Locate and open the emails with “Medical Marijuana Use Registry New User Account” as the subject line. One email contains your username. The second email contains your temporary password. Remember your temporary password, because you will use it to log into the Registry for the first time.

Passwords in the Registry are case sensitive. Temporary passwords are in the following order: 3 capital letters, 2 lower case letters, 5 capital letters, a symbol and/or number(s). For example, ABCdeHIJ#1 (please note that the lower-case ‘L’ and a capital ‘I’ look the same).

**If you do not find the “Office of Medical Marijuana Use New User Account” emails, [click here](#) for additional information.*

Step 3: Click on the Registry link provided in the email. This link takes you to the Registry’s home page.



Step 4: Click “Login.”



Step 5: Type your username and the temporary password that was emailed to you in the correct boxes on the screen. The temporary password is case sensitive, **only valid for one successful login attempt, and must be used within 24 hours.**

Username

← Enter username.

Password

← Enter temporary password from initial email.

Login

Register

Forgot Password

Step 6: Click “Login.”

Username

Password

Login

Register

Forgot Password

Click [Login].

After you log in, you will be instructed to change your password.

Step 7: Type the temporary password into the “Current Password” box (this is the temporary password that was sent to your email in Step 2).

Change Password

Your password has expired, and it must be changed

Current Password

← Enter your temporary password.

New Password

Confirm New Password

Submit

Password must meet the following requirements:

Contains a lowercase letter

Contains an uppercase letter

Contains a special character

Contains a number

Contains at least 12 characters

Contains no spaces

Step 8: Create your new password. You need to add a password to your Registry account that is unique to you. It must be at least 12 characters long and must include at least one of each of the following:

- a) Lowercase letters (a-z)
- b) Uppercase letters (A-Z)
- c) Numbers (0-9)
- d) Special characters (e.g., !"#\$%&*+)

*You can click the eye icon (👁️) to show what you are typing.

Change Password

Your password has expired, and it must be changed

Current Password

New Password

← Enter your new password.

👁️

Confirm New Password

👁️

Submit

Will change to green text as each requirement is met.

Password must meet the following requirements:

Contains a lowercase letter

Contains an uppercase letter

Contains a special character

Contains a number

Contains at least 12 characters

Contains no spaces

Step 9: Confirm your new password.

Change Password

Your password has expired, and it must be changed

Current Password

New Password

👁️

Confirm New Password

← Enter your new password.

👁️

Submit

Will change to green text as each requirement is met.

Password must meet the following requirements:

Contains a lowercase letter

Contains an uppercase letter

Contains a special character

Contains a number

Contains at least 12 characters

Contains no spaces

Step 10: Click “Submit.”

Change Password

Your password has expired, and it must be changed

Current Password

New Password

👁️

Confirm New Password

👁️

Submit

← Click [Submit] once all requirements are met.

Password must meet the following requirements:

Contains a lowercase letter

Contains an uppercase letter

Contains a special character

Contains a number

Contains at least 12 characters

Contains no spaces

Step 11: You will automatically be redirected to the home page of your Registry account. A message will appear stating that your password was updated.



For additional information, visit
KnowTheFactsMMJ.com