



Understanding the Registry

Create a Certification and Orders

Qualified physicians must first create a certification for a qualified patient before being able to create an order for that qualified patient. A qualified patient can have one open certification and one scheduled certification in their profile at any time. Certifications cannot overlap. The instructions below are for creating a certification and orders.

Step 1: Navigate to the qualified patient's profile and find the "Physician Certification" section beneath the qualified patient's demographic information.

Step 2: Click "NEW CERTIFICATION."

Step 3: The Registry will open to the Physician Certification assessment information page. On this page, you can certify that the patient meets the requirements to receive medical marijuana. Answer 'Yes' or 'No' to the provided questions.

IMPORTANT: *If the patient's evaluation was conducted in person, select "Yes" for 1a and enter the date you conducted the physical examination, then select "No" for 1b. (You may only select "Yes" for either 1a or 1b. You cannot select "Yes" for both 1a and 1b.). If the patient's evaluation was performed via telehealth, select "No" for 1a and "Yes" for 1b.*

Step 4: Select the Qualifying Medical Condition that applies to the qualified patient. Qualified patients can have more than one condition selected.

IMPORTANT: If the patient's qualifying medical condition is of the "same kind or class," click the link provided for further instructions to complete the certification.

Step 5: Click "CONTINUE TO ADD INITIAL ORDER."

Step 6: Select which route(s) of administration you are recommending by checking the appropriate box(es).

IMPORTANT: You may hover your mouse over the title 'Medical Marijuana' or 'Marijuana in a Form for Smoking' to view the Route of Administration and Dosage Information.

Medical Marijuana	
Route of Administration and Minimum Dosage Information	
Route of Admin.	Supply Limit of THC (mg)
Oral	200 mg
Edibles	60 mg
Topical	150 mg
Sublingual	190 mg
Inhalation	350 mg
Suppository	195 mg
70 Day Aggregate Amt-THC:	
	24500 mg

Marijuana in a Form for Smoking	
Route of Administration and Minimum Dosage Information	
Route of Admin.	35-Day Supply Limit of THC (oz)
Smoking	2.500 oz

Step 7: When a route has been selected, an entry box will appear where you can enter the milligrams (mgs) per day for that specific route.

Step 8: If you recommend smoking as a route of administration, check the box and enter the total ounces per 35-day order for the smoking route of administration.

Step 9: Include any comments or information for the qualified patient or Medical Marijuana Treatment Center.

The screenshot shows the 'Initial Order' form with the following sections and annotations:

- Low-THC Cannabis:** Includes radio buttons for Oral, Edibles, Topical, Sublingual, Inhalation, and Suppository. A red arrow points to the 'Oral' option with the text: *Step 6: Select the route for Low-THC or Medical Marijuana*. Below this, a red arrow points to the 'Mg per Day' input field with the text: *Step 7: Select the mgs per day*.
- Medical Marijuana:** Includes radio buttons for Oral, Edibles, Topical, Sublingual, Inhalation, and Suppository. A red arrow points to the 'Sublingual' option with the text: *Step 7: Select the mgs per day*.
- Marijuana in a Form for Smoking:** Includes a checkbox for 'Click here to add smoking as a route of administration' and an input field for 'Total ounces per 35-day order'. A red arrow points to the input field with the text: *Step 8: Enter total ounces per 35-day order.*
- Notes for your Non-Smoking Routes:** A text area for notes. A red arrow points to this area with the text: *Step 9: Include notes for the route recommendations*.
- Notes for your Smoking Routes:** A text area for notes. A red arrow points to this area with the text: *Step 9: Include notes for the route recommendations*.

IMPORTANT: If you recommend the patient to have marijuana delivery devices with the associated route, you must check the box indicating such.

This close-up screenshot shows the 'Low-THC Cannabis' section of the form. It features a checked radio button for 'Oral', an input field for 'Mg per Day', and an unchecked checkbox for 'Allow Oral Delivery Devices'. A red arrow points to the 'Allow Oral Delivery Devices' checkbox with the text: *Check the box to allow delivery devices*.

Step 10: Enter the start date of the certification.

Step 11: Select the duration of the certification from the drop-down list provided. Certifications can only be made in 35-day increments.

Step 12: Click “CALCULATE ORDERS.”

What day shall your certification and first order start?
11/14/2019 ← *Enter the Start Date of the Certification*

How many days shall your certification run for?
210 ← *Select from the drop down list the duration (in days) of the Certification*

Based on your selection above, this certification will end on: 6/10/2020 23:59:59

GO BACK TO CERTIFICATION DETAILS CALCULATE ORDERS ← *Click “CALCULATE ORDERS”*

Step 13: You are brought to the “Order Summary” page to review the proposed orders. Once you are ready to proceed, click “SAVE ORDERS.”

Medical Marijuana Order #1 Start Date: 07/01/2021 Duration Days: 70 End Date: 9/08/2021 Route: Sublingual Daily Dose mg: 300 Total: 14000 Purchase Delivery Device: <input checked="" type="checkbox"/> Notes: <input type="text"/> CANCEL ORDER	Medical Marijuana Order #2 Start Date: 08/26/2021 Duration Days: 70 End Date: 10/07/2021 Route: Sublingual Daily Dose mg: 300 Total: 14000 Purchase Delivery Device: <input checked="" type="checkbox"/> Notes: <input type="text"/> CANCEL ORDER	Medical Marijuana Order #3 Start Date: 10/06/2021 Duration Days: 70 End Date: 11/13/2021 Route: Sublingual Daily Dose mg: 300 Total: 14000 Purchase Delivery Device: <input checked="" type="checkbox"/> Notes: <input type="text"/> CANCEL ORDER			
Marijuana in a Route for Smoking Order #1 Start Date: 07/01/2021 Duration Days: 35 End Date: 8/04/2021 Dose: 2.5 Purchase Delivery Device: <input checked="" type="checkbox"/> Notes: <input type="text"/> CANCEL ORDER	Marijuana in a Route for Smoking Order #2 Start Date: 08/26/2021 Duration Days: 35 End Date: 9/28/2021 Dose: 2.5 Purchase Delivery Device: <input checked="" type="checkbox"/> Notes: <input type="text"/> CANCEL ORDER	Marijuana in a Route for Smoking Order #3 Start Date: 08/26/2021 Duration Days: 35 End Date: 10/01/2021 Dose: 2.5 Purchase Delivery Device: <input checked="" type="checkbox"/> Notes: <input type="text"/> CANCEL ORDER	Marijuana in a Route for Smoking Order #4 Start Date: 11/05/2021 Duration Days: 35 End Date: 12/07/2021 Dose: 2.5 Purchase Delivery Device: <input checked="" type="checkbox"/> Notes: <input type="text"/> CANCEL ORDER	Marijuana in a Route for Smoking Order #5 Start Date: 10/06/2021 Duration Days: 35 End Date: 11/13/2021 Dose: 2.5 Purchase Delivery Device: <input checked="" type="checkbox"/> Notes: <input type="text"/> CANCEL ORDER	Marijuana in a Route for Smoking Order #6 Start Date: 05/10/2022 Duration Days: 35 End Date: 2/13/2023 Dose: 2.5 Purchase Delivery Device: <input type="checkbox"/> Notes: <input type="text"/> CANCEL ORDER

This is the order template for this patient based upon your information. Adjust the orders individually, or save to save them as-is.

GO BACK VIEW SAVE ORDERS ← *Click “SAVE ORDERS”*

Step 14: If the daily dose value for one or more routes exceeds the current maximum daily dose limit, you will be informed that the current dose values for these orders will require a “Request for Exception” form to be completed per [section 381.986\(4\)\(f\)1., Florida Statutes](#). [Click here](#) to view the guide for submitting a “Request for Exception” form.

Unexpected Daily Dose Amount

The current dose values for these orders will require a Daily Dose Request for Exception form to be completed. Section 381.986(4)(f)1., Florida Statutes, permits a qualified physician to request an exception to the daily dose amount limits.

You entered a value that exceeds the current maximum daily dose limit for one or more routes.

The aggregate amount ordered for either Medical Marijuana or Marijuana in a Form for Smoking exceeds the current aggregate maximums.

Please go back to supply a lower daily dose value for your patient's orders OR proceed with saving this certification to complete the Daily Dose Request for Exception form for OMMU's approval.

GO BACK ACKNOWLEDGE AND SAVE

Step 15: Click “GO BACK” to go back and lower the daily dose values for your qualified patient’s orders or click “ACKNOWLEDGE AND SAVE” to proceed with saving this certification and complete the “Request for Exception” form for OMMU’s approval. Once you click “ACKNOWLEDGE AND SAVE,” the orders will appear on the patient’s order dashboard.

Orders for: NEW, PATIENT

Show entries Search: [SEARCH](#)

Expand	Order Status	Order Type	Start Date	Placed By	Purchase Device	Days	End Date	Edit
EXPAND	Open	Smoking Marijuana	11/14/2019	ANY DOCTOR	Yes	35	12/18/2019	
EXPAND	Open	Medical Marijuana	11/14/2019	ANY DOCTOR	Yes	70	1/22/2020	
EXPAND	Open	Low THC Cannabis	11/14/2019	ANY DOCTOR	Yes	70	1/22/2020	
EXPAND	Scheduled	Smoking Marijuana	12/19/2019	ANY DOCTOR	Yes	35	1/22/2020	
EXPAND	Scheduled	Smoking Marijuana	1/23/2020	ANY DOCTOR	Yes	35	2/26/2020	
EXPAND	Scheduled	Medical Marijuana	1/23/2020	ANY DOCTOR	Yes	70	4/1/2020	
EXPAND	Scheduled	Low THC Cannabis	1/23/2020	ANY DOCTOR	Yes	70	4/1/2020	
EXPAND	Scheduled	Smoking Marijuana	2/27/2020	ANY DOCTOR	Yes	35	4/1/2020	
EXPAND	Scheduled	Smoking Marijuana	4/2/2020	ANY DOCTOR	Yes	35	5/6/2020	
EXPAND	Scheduled	Medical Marijuana	4/2/2020	ANY DOCTOR	Yes	70	6/10/2020	

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